### Private & Confidential

### AUDIT REPORT & ACCOUNTS

### **Consolidated Accounts**

OF

### KHAGRAPUR MAHILA KALYAN SAMITY (KMKS)

Khagrapur, Khagrachari Sadar, Khagrachari-4400, Bangladesh.

FOR THE YEAR ENDED 31st DECEMBER, 2020



CHARTERED ACCOUNTANTS
House # 6, Road # 1, Block # B, Section # 6
Mirpur, Dhaka-1216. Phone: 9008134

### Private & Confidential

### **AUDITOR'S REPORT**

On The

FINANCIAL STATEMENTS

And

**MANAGEMENT REPORT** 

OF

KHAGRAPUR MAHILA KALYAN SAMITY (KMKS)

Khagrapur, Khagrachari Sadar, Khagrachari-4400, Bangladesh.

FOR THE YEAR ENDED 31st DECEMBER, 2020



**CHARTERED ACCOUNTANTS** 

House # 6, Road # 1, Block –B, Section -6, Mirpur, Dhaka-1216, Bangladesh. Phone: 9008134

### KHAGRAPUR MAHILA KALYAN SAMITY (KMKS)

Khagrapur, Khagrachari Sadar, Khagrachari-4400.

### **ACCOUNTS REPORT**

FOR THE YEAR ENDED 31st DECEMBER, 2020.

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### HAFIZ AHMED & CO.

### **CHARTERED ACCOUNTANTS**

House # 6, Road # 1, Block -B, Section -6, Mirpur, Dhaka-1216, Bangladesh, Phone: 9008134, 01768660186

### INDEPENDENT AUDITOR'S REPORT

We have audited the accompanying Financial Statements of **Khagrapur Mahila Kalyan Samity (KMKS)** Khagrapur, Khagrachari Sadar, Khagrachari-4400, Bangladesh which comprise the Statement of Financial Position as at **31**<sup>st</sup> **December, 2020**, Statement of Comprehensive Income, Statement of Receipts and Payments for the year ended 31<sup>st</sup> December, 2020 along with summary of significant accounting policies and other explanatory notes.

Khagrapur Mahila Kalyan Samity (KMKS) management is responsible for the preparation and fair presentation of these financial statements in accordance with International financial reporting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement.

### **Auditor's Responsibility**

Auditor's responsibility is to express an independent opinion on these financial statements based on our audit. We conducted our audit in accordance with International Standards on Auditing (ISA), as adopted by The Institute of Chartered Accountants of Bangladesh (ICAB), Those standards require that we plan and perform the audit to obtain reasonable assurance about\whether the financial statements are free from material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements.

### Opinion

In our opinion, the Financial Statements present fairly, in all material respects, the financial position of the organization as at 31<sup>st</sup> December, 2020 And its financial performance for the year ended 31<sup>st</sup> December, 2020 in accordance with International Financial Reporting Standards (IFRS) and other applicable laws and regulations.

### We also report that:

- a) We have obtained all the information and explanations which to the best of our knowledge and belief were necessary for the purpose of our audit and made due verification thereof.
- b) In our opinion, proper books of accounts as required by law and MRA Act & Rule have been kept by the organization so far as it appeared from our examination of those books, and
- c) In our opinion, the statement of financial position and the statement of comprehensive income dealt with by the report are in agreement with the books of accounts.

Date: Dhaka 03/05/2021



(Md. Hafiz Ahmed FCA)
Principal

Hafiz Ahmed & Co.

### KHAGRAPUR MAHILA KALYAN SAMITY (KMKS)

Khagrapur, Khagrachari Sadar, Khagrachari-4400.

### STATEMENT OF FINANCIAL POSITION

As at 31<sup>st</sup> December, 2020.

Fund and liabilities	Note	Amount
Fund Account	01	9,904,303.00
Loan received from ED Account	02	407,119.00
Total		10,311,422.00

Property & Assets	Note	Amount
Fixed Asset	03	1,159,943.00
Balance of last Account (APVAW Project and other)	•	67,535.89
Closing Balance:	04	9,083,943.11
Total	2.0	10,311,422.00

Signed in terms of our separate report of even date annexed

Date: Dhaka 03/05/2021 Anmed & Control Onaka

(Md. Hafiz Ahmed FCA)
Principal
Hafiz Ahmed & Co.

### KHAGRAPUR MAHILA KALYAN SAMITY (KMKS)

Khagrapur, Khagrachari Sadar, Khagrachari-4400.

### STATEMENT OF CONSOLIDATED INCOME & EXPENDITURE

For the year ended December-2020

### A. Expenditure:

Expenditure	Taka
Recruitment Cost	6,617.00
Action Research for Alternative Development	155,354.00
Gender Justice Program	148,053.00
Communication and Visibility Actions	7,957.00
Monthly Staff coordination meeting	12,431.00
Capacity Development	36,562.00
Increased participation and representation of women and girls in decision making processes at family, society and traditional local govt. institutions	215,324.00
Improved access of ethnic women and girls to resources and services	17,431.00
Improved mass awareness on women rights and gender equality	103,449.00
Increased income of women and girls group members in Khagrachhari	
Social Peace and Harmony	1,101,226.00
Climate change & Biodiversity	462,842.00
Dialog/Meeting/Workshop/Campaign/ reflection session	177,298.00
Others Activity/Other Program Costs	2,442,592.00
Staffs Salary & Benefit	10,499,555.00
Traveling & Daily Allowance for Staffs	355,406.00
Fuel & Maintenance for Motorbike	78,583.00
Utility Cost (Communication/Phone, Fax and Email, Gas, Electricity, Water	241,741.00
Office Supplies and Materials/Stationary	125,370.00
Office Repair & maintenance Cost	117,289.00
Office Space Rent	581,784.00
Bank Charge	36,977.00
Covid-19 Support Cost	114,821.00
Overhead Cost/ Contingency/ Administrative Cost/ Misc./ Other Expenses	51,976.00
Fund Transfer to TDO-ARADCHT Proj.	4,728,000.00
Fund Transfer to KMKS-ARADCHT Project Mother Account	18,956,903.00
Fund Transfer to KMKS-ARADCHT Proj	7,317,113.00
Fund Transfer to CIPD-ARADCHT Proj.	1,658,215.00
Fund Transfer to ARADCHT Project, Rangamati	4,170,000.00
Audit Fee	241,415.00
Total Expenditure	54,162,284.00
Depreciation on capital Asset	166,044.00
Excess of Expenditure over income	4,103,859.00
Total:	58,432,187.00

### B) Income:

Income	Taka
Fund Received from Donor (MJF)	2,390,766.00
Fund Received from Bred for the World	37,913,806.00
Fund Received from Bangladesh Nari Progoti Sangha (BNPS)	6,339,598.00
House Rent Received from OLHF	43,990.00
Fund Received from ARADCHT Project Mother Account	11,487,113.00
Fund Received from BIWN, Dhaka	104,000.00
Fund Received from TDO, Rangamati	48,597.00
Fund Received from Others Source	17,670.00
Provision Amount for Audit Fee of Last Year Audit up to August 2020	80,000.00
Membership fee of General Members	6,500.00
Bank Interest	147.00
Total:	58,432,187.00

Date: Dhaka

03/05/2021



(Md\_Hafiz Ahmed FCA)
Principal

Hafiz Ahmed & Co.

*HAFIZ AHMED & CO.* Chartered Accountants

### KHAGRAPUR MAHILA KALYAN SAMITY (KMKS)

Khagrapur, Khagrachari Sadar, Khagrachari 4400.

## STATEMENT OF CONSOLIDATED RECIEPTS & PAYMENTS For the Period from 01 January 2020 to 31 December-2020

Date: Dhaka 03/05/2021



(Md. Haftz Ahmed FCA) Principal Hafiz Ahmed & Co.

HATE ASSMED & CO. Chartered Accountants

### KHAGRAPUR MAHILA KALYAN SAMITY (KMKS) Khagrapur, Khagrachari Sadar, Khagrachari-4400.

## STATEMENT OF CONSOLIDATED RECIEPTS & PAYMENTS For the Period from 01 January- 2020 to 31 December-2020

### MATIZ AHMED & CO.

Chartered Accountants

Payments: Page - 2

64,912,999.11	280,869.50	14,186,486.00	6,477,350.00	2,399,229.00	22,335,316.00	18,958,914.66	274,833.95	Total:
9,078,014.11	26,398.50	2,905,907.00	1,289,059.00	395,043.50	4,443,000.00	850.16	17,755.95	Cash at Bank
5.929.00	5,601.00	328.00	-	1	1	-		Cash in Hand
1,220,663.00	1	1,161,203.00		8,460.00	2,000.00	•	49,000.00	Loan Refund Account
	1		1					
241.415.00	1	199,415.00	30,000.00	•	ı	•	12,000.00	
4,170,000.00	1		1	•	4,170,000.00		1	8
								Fund Transfer to ARADCHT Project,
1.658.215.00	•	•	1	1	1,658,215.00		1	Fund Transfer to CIPD-ARADCHT Proj.
7,317,113.00	T	1	-	1	7,317,113.00		•	Fund Transfer to KMKS-ARADCHT Proj
18,956,903.00	,	I	I			18,956,903.00		Project Mother Account
4,728,000.00	-		5	1	4,728,000.00	ı	1	Fund Transfer to TDO-ARADCHT Proj.
51,976.00	•	•		41,462.00	1		10,514.00	Overhead Cost/ Contingency/ Administrative Cost/ Miscellaneous/ Other Expenses
114,821.00	70,457.00	1	1		1	1	44,364.00	Covid-19 Support Cost
36,977.00	1,115.00	7,411.00	4,988.00	5,313.50	16,988.00			
581,784.00	1	472,800.00	00.606,96	12,075.00		-	I	
117,289.00	1	72,976.00	15,406.00	28,907.00	1	1	-	Office Repair & maintenance Cost
125,370.00	•	58,027.00	38,823.00	28,520.00	•			Office Supplies and Materials/Stationary
241.741.00	1	152,648.00	58,774.00	30,319.00	1		1	and Email, Gas, Electricity, Water etc.)
6							50	Utility Cost (Communication/Phone, Fax
446.109.00			167,677.00	278,432.00	ı	•		Furniture, Fixture and Equipment
78,583.00		64,234.00	11,503.00	2,846.00				Fuel & Maintenance for Motorbike
•	1	r	<del></del>	ī	1		1	contractors/Survey, evaluation etc.)
000		0000						Consultant Cost (Local Sub
355 406 00	1	188 234 00	113.447.00	53,725.00	1	1	•	I raveling & Daily Allowance for Staffs

Date: Dhaka 03/05/2021

(Md. Haftz Ahmed FCA)
Principal
Hafiz Ahmed & Co.

### Notes to the Accounts:

Note # 1: Fund Account:	Taka
Balance as on 01-01-2020	5,800,444.00
Add: Excess of income over expenditure	4,103,859.00
Balance as on 31-12-2020	9,904,303.00

Note # 3: Loan Received from Executive Director:	Taka
Balance as on 01-01-2020	353,322.00
Add: Addition this year	1,274,460.00
Less: Amount Refund	1,220,663.00
Balance as on 31-12-2020	407,119.00

Note # 10: Fixed Asset	Taka
Balance as on 01-07-2019	879,878.00
Add: Addition during the year	446,109.00
Less: Depreciation during the year	166,044.00
Balance as on 31-12-2020	1,159,943.00

Note # 4: Calculation of closing balance:	Taka
Cash in hand	5,929.00
Cash at bank	9,078,014.11
Balance as on 31-12-2020	9,083,943.11



### BASIS OF PREPARATION OF FINANCIAL STATEMENTS

### 01. SCOPE OF AUDIT:

We confirm that our audit was carried out in accordance with the internationally accepted auditing standards as adopted in Bangladesh and accordingly included such test of accounting records, audit procedures as were considered appropriate in the circumstances.

### 02. OBJECTIVE OF AUDIT:

Major objectives of the audit are:-

- Preparation of accounts covering all organization transactions during the period under audit and to review the efficiency and capacity in managing of the organization:
- b. Verification of expenses to ensure that expenses are supported by adequate vouchers / documents to justify payments. The expenses related to organization and recorded on standard documents showing particulars, payees, amount, purpose and date of disbursement along with original bill, invoice and receipts etc and also to ensure compliance with appropriate rules and regulations and compare actual expenses with budget.
- c. To review the internal control and fund management system and make suitable recommendations:

### 03. ACCOUNTING RECORDS:

Separate cashbook, ledger and other books of documents were maintained by the organization as per provisions of the agreement and accounting standard.

### 04. ACCOUNTING BASIS:

Accounts of the organization was maintained on accrual accounting basis, that is, all income actually received / due were taken as income and all expenditure / payments actually made / due during the period was taken as expenditure. This has been resulted in making the financial statements more meaningful and accurate for reporting and monitoring purpose.

### 05. PRESENTATION OF FINANCIAL STATEMENTS:

The following financial statements were prepared and presented for management information purpose:

- Balance Sheet as at 31<sup>st</sup> December, 2020 showing assets and fund status of the organization;
- Income & Expenditure account for the period from 1<sup>st</sup> January, 2020 to 31<sup>st</sup> December, 2020 showing revenue income and expenditure incurred;
- Receipts & Payments Account for the period from based on cash transactions only. No adjustment on non-cash transaction have been included in this account;

### 06. REPORTING PERIOD:

This report covers for the period from 1<sup>st</sup> January, 2020 to 31<sup>st</sup> December, 2020.

### 07. FIXED ASSETS:

Fixed assets register was maintained by the organization showing specification, quantity and value thereof. The management carried out a physical inventory of fixed asset as the closing date of accounts. Identification mark was also given to each item of assets for easy location.

# KHAGRAPUR MAHILA KALYAN SAMITY (KMKS) Khagrapur, Khagrachari Sadar, Khagrachari-4400.

### SCHEDULE OF FIXED ASSET As at 31st December, 2020.

	Balance as at 01/01/2020	Addition during the year	Adjustment during the vear	Total value	Rate of Dep. (%)	Dep. charges during the	Balance as at 31/12/2020
Single storied building on own land(Land donated						year	
by Mr. K. Tripura &		0 (0 etc.) (1 etc.)					
building constructed by CHTDB & HDC)	l	1	•	Ī	ı		00
Wooden Furniture	278,614.00	1	1	278,614.00	20%	55 723 00	222 804 00
Steel Furniture	217,196.00		1	217,196.00	15%	32 579 00	184 647 00
	233,600.00	151,231.00	1	384.831.00	20%	46 720 00	104,017.00
Computer with printer	70,313.00	15,300.00	ī	85.613.00	25%	17 678 00	67 035 00
	1	117,600.00		117,600.00			117 600 00
	1	107,132.00		107 132 00			117,000.00
Digital Camera	7,680.00	38,400.00	1	46 080 00	7000	- 00 000 7	107,132.00
	48,521.00		ı	48.521.00	15%	1,336.00	44,544.00
Electric goods	5,202.00	T	1	5.202.00	15%	780.00	41,243.00
	1,856.00	S 8 1 1	1	1,856.00	20%	371.00	4,422.00
Other office materials	16,896.00	16,446.00	1	33,342.00	20%	3 379 00	1,463.00
	879,878.00	446,109.00		1.325.987.00		466 044 00	29,903.00

Note: No depreciation has been charged on the addition during the year under audit.

KHAGRAPUR MAHILA KALYAN SAMITY (KMKS) Khagrapur, Khagrachari Sadar, Khagrachari-4400.

### LIST OF FIXED ASSET

AS AT 31st DECEMBER, 2019.

Sl.	Name of item	Number/ quantity	Locatio		
01	Table (Meeting-big)	1	Head office	Usable condition	
02	Table (Secretariat)	8	Head office & Mahalchari	Usable condition	
03	Table (Computer)	5	Head office	Usable condition	
04	Table (Normal)	9	Head office & Mahalchari	Usable condition	
05	Table (Tea)	2	Head office	Usable condition	
06	Almirah (Wooden)	5	Head office	Usable condition	
07	Almirah (Steel)	3	Head office	Usable condition	
08	Chair (Plastic)	20	Head office	Usable condition	
09	Chair (Revolving)	3	Head office	Usable condition	
10	Chair (Visitor)	4	Head office	Usable condition	
11	Chair (Executive)	4	Head office	Usable condition	
12	Motor cycle (Yamaha)	3	Head office	2 donated by undp	
13	Motor cycle (Hero)	4	Head office	Usable condition	
14	Computer (Desktop)	3	Head office	Usable condition	
15	Computer (Laptop)	4	Head office	Usable condition	
16	Printer	2	Head office	Usable condition	
17	Stabilizer	1	Head office	Usable condition	
19	Ceiling Fan	9	Head office	Usable condition	
20	File Cabinet	4	Head office	Usable condition	
21	Camera	1	Head office	Usable condition	
22	White board	2	Head office	Usable condition	
23	Water Filter	3	Head office	Usable condition	
24	Generator	1	Head office Usable condition		
25	Single storied building on own land	1		Land donated by Mr. K. Tripura & building constructed by CHTDB& HDC	
26	Rack file	1	Head office	Usable condition	
27	Cookeries & Utensils	12	Head office	Usable condition	
28	Curtain	22	Head office	Usable condition	
29	Printer	1	Head office	Usable condition	
30	Motor Scuty	1	Head office	Usable condition	
31	Digital Camera	1	Head office	Usable condition	
32	Tablet	1	Head office	Usable condition	



### PART - II: MANAGEMENT REPORT



### Private & Confidential

### **AUDITOR'S MANAGEMENT REPORT**

OF

### KHAGRAPUR MAHILA KALYAN SAMITY (KMKS)

Khagrapur, Khagrachari Sadar, Khagrachari-4400, Bangladesh.

FOR THE YEAR ENDED 31st DECEMBER, 2020



CHARTERED ACCOUNTANTS
House # 6, Road # 1, Block –B, Section -6, Mirpur,
Dhaka-1216, Bangladesh. Phone: 9008134

### KHAGRAPUR MAHILA KALYAN SAMITY(KMKS)

Khagapur, Kagrachari Sadar, Khagrachari-4400

### Corporate Profile of KMKS

### Introduction:

Khagrapur Mahila Kalyan Samity (KMKS) is a leading local development and women focal organization (NGO) at Khagrachari Hill District, came into being in 1993 with the effort of a group of local, educated and dynamic like-minded social workers from the indigenous community under the guidance of Ms. Shefalika Tripura, a widely respected social worker and women rights activist in Khagrachari.

KMKS primarily seeks to alleviate grinding poverty of the neglected local people by way of offering them access to a host of relieving avenues. It is relentlessly striving to find means of bailing out its indigent beneficiaries through activities like, skill training, technology transfer, access to microcredit, savings, various income generating activities and so forth. These are all aimed at propelling the sidelined community people to a level of self-sustenance.

KMKS intends to bring about positive change among people in need irrespective of race, religion, ethnicity, gender, disability, sexual orientation, and socio-economic status in CHT and other parts of Bangladesh. KMKS believes and feels the need for cooperation and solidarity among all classes of people in the society for achieving its goal and objectives.

KMKS believes in non-directive, bottom up, integrated and participatory development principles and acts as a catalyst with its concerned people.

### Legal Status:

Khagrapur Mahila Kalyan Samity is registered socio-development women focal organization. It has been registered with the Directorate of Women Affair of the Government of Bangladesh and NGO Affairs Bureau, Government of Bangladesh bearing registration Nos:

- a) Directorate of Women Affairs registration no- Khagra-23/99, date- 08/04/1999.
- b) Foreign Donation registration no-1894 date- 13/12/2003 and renewed date- 01/03/2010

### Date of establishment:

KMKS established on 12th March 1993 at Khagrapur village of Sadar Upazilla under Khagrachari Hill District.

### Organization's contact Person:

Shefalika Tripura, Chairperson & Chief Executive,

Khagrapur Mahila Kalyan Samity,

Khagrapur, Khagrachari Sadar, Khagrachari-4400, Bangladesh,

Phone: 0371-62351 (Head Office), 01553388110.

### Vision:

Establishment of poverty-free and equal society in the Chittagong Hill Tracts



### HATIZ AHMED & CO. Chartered Accountants

### Mission:

Establishment of poor and vulnerable people, especially the women and children in society, putting them in the main stream of development and empowering them through promoting their socio-economic and cultural status, capability, and establishing a self-sustenance society.

### Goal:

Empower poor and vulnerable people, particularly women and children in society through strengthening their social, economic, cultural and legal rights, and capacity and put them in the center of development programs so that they can realize their rights and potentials to live with dignity and without fear of violence.

### **Objectives:**

- I. Enhance access of vulnerable people, particularly women and children to resources and services;
- II. Strengthen capacity of women and children to realize their rights with regard to social, economic, cultural and legal rights; and
- III. Put them in the center of development programs so that they can realize their rights and potentials to become self-dependent.

### Target Group(s):

The main beneficiaries of the organization are the poorest of the poor and vulnerable people, emphasizing on the hill women and children. The criteria of selection of the beneficiaries are: Poor and vulnerable, who fail to provide manual labor for at least 200 days a year, have less or no capital, are socially neglected, and confront gender discrimination and so forth.

### **Executive Committee of KMKS:**

SI.	Name	Position	Occupation	Sex
1.	Shefalika Tripura	Chairperson	Women Rights Activist	Female
2.	Manopriya Tripura	Vice-Chairperson	Women Rights Activist	Female
3.	Popi Tripura	Secretary	Development Activist	Female
4.	Namita Tripura	Assist. Secretary	Social Worker	Female
5.	Policy Tripura	Treasurer	Development Activist	Female
6.	Shapla Devi Tripura	EC Member	Women Rights Activist	Female
7.	Khagen Bala Tripura	EC Member	Micro-entrepreneur	Female
8.	Bijoya Tripura	EC Member	Women Rights Activist	Female
9.	Banalata Tripura	EC Member	Micro-entrepreneur	Female

### **Ongoing Project Activities:**

- 01. Chittagong Hill Tracts Rural Development Project (CHTRDP-II)
- 02. Promoting Rights through Mobilization and Empowerment (PRIME)
- 03. Non-formal Primary Education Program
- 04. Action Research for Alternative Development and Capacity Enhancement for Good Governance in CHT

(1) Running Project Activities-

(1) Kunning	Project Activities-				
Name of the Project	Project Objectives	Project Period	Project Budget	Source of Fund	Project Area
Chittagong Hill Tracts Rural Development Project (CHTRDP-II)	✓ Increasing Awareness & Facilitating in preparation and implementation of community projects; ✓ Creating scope for the empowerment of the local communities through increasing participation of the grass-root communities in the existing development facilities.	24 Dec/13 to June/19	5,948,241	Ministry of Chittagong Hill Tracts Affairs People's Republic of Bangladesh and Asian Development Bank (ADB)-Lead by Trinamul Unnayan Sangstha	· ·
Promoting Rights through Mobilization and Empowerment (PRIME)	✓ Increased activism of grassroots women and youth organization in establishing their due rights and Violence Against Women and Girls (VAW/G) reported.	July 2018 to June 2021	866,698	Bred for the world (lead by BNPS)	Khagrachari hill district
Action Research for Alternative Development and Capacity Enhancement for Good Governance in CHT	<ul> <li>✓ To build the capacity of a group of women so that they could actively participate in the governance systems and decision making at local level;</li> <li>✓ Social workers involved in this process have increased their capacities needed to deepen and consolidate the approach.</li> <li>✓ The model is replicated and deepened at community level.</li> <li>✓ Issues of gender justice are integrated into the consolidation and mainstreaming of the model.</li> <li>✓ Conflict transformation and LCP are used to address the obstacles to just peace in the process of mainstreaming the model.</li> <li>✓ The model is communicated to relevant actors at local, national and international level.</li> </ul>	January 2019 to July 2020	121,498,2 04	Bread for the World, Germany	Khagrachari Sadar Upazilla under Khagrachari hill district, Rangamati & Bilaichari upazila under Rangamati hill district and bandarban sadar, royanchari & naikhyangch ari upzila under Bandarban hill district and Dhaka.
Sanitary Toilet Distribution Program	especially mother and child	July 2018 to June 2020	100,000	YWCA, Bangladesh	Khagrachari Sadar Upazilla
Our Life, Our Health, Our Futures: Empowering Adolescent Girls and YouthWomen in Chittagong Hill Tracts.	women and girls on re- usable sanitary pads;	August 2019 to December 2023	25,898,39 3	Simavi (Lead by Bangladeh Nari Progoti Sangha)	Mahalchari & Guimara Upazilla under Khagrachari Hill District

Name of the Project	Project Objectives	Project Period	Project Budget	Source of Fund	Project Area
	reproductive health and rights;  To engage mothers, men and boys in dialogue to reevaluate norms and practices that are negatively affecting girls' SRHR and safety.	euro con programa de Timo Tibo e a como con conserva de Como Como Como Como Como Como Como Com	and any of the second		

### (2) Non-projected Activities-

Name of the Project	Name of the Project Project B Period	
Day Observation	Running	As per the As above organizational capacity
Women Empowerment	Running	As per the As above organizational capacity
Protection of violence against women	Running	As per the organizational capacity As above

### (3) Network Relationship-

Name of the Network	Address	Stared
Doorber Network	Rangs Nilu Squar (4th Flore) , R# 5/A,	
	Plot: 1,3 and 5, Sat Mosjid Road ,	2003
	Dhamondi Dhaka-1209.	
Gender and Water (GWA)	Hogestraat 20, 6953 AT Dieren	2009
alliance	PO box: 114, 6950 AC Dieren,	
	Netherlands.	
Woman Resource Network	Maleya Office, Raj bari Road,	2003
(WRN)	Rangamati, CHT.	
Chittagong Hill Tracts	SAS Kalvan nur Danzamati CUT	
Woman Organization	SAS, Kalyan pur, Rangamati, CHT.	2008
Network ( CHTWON)		
Campaign For Sustainable	Oxfam GB, H# 4, R# 3, Block# 1,	2008
Rural Livelihood ( CSRL)	Banani, Dhaka1213.	

### Financial Strength of KMKS:

KMKS has a Financial Operational Manual and the organization conduct it financial matter following the financial policy. As the policy, it has defined procurement procedure, cash control, financial health check etc. The organization has strengths and Funds Management System. These are given below-

- Monthly Activity plans and budgets;
- Daily vouchers, receipts, bills, cash -book and ledger book maintaining system;
- Monthly expenditures statement system;
- Quarterly plans, expenditure statement and progress reporting system;

### HAFIZ AHMED & CO.

### **Chartered Accountants**

- Yearly external and internal Audit system;
- Handbook on Financial Rules describes and provides guidance for the maintenance of financial transactions of the organization.
- A dedicated female Line Manager for Finance oversees and coordinates financial and human resources of the organization.
- Standard procurement policy in placed for canvassing, quotations, preparing comparative analysis of the quotations, presentation and decision by the independent Procurement Committee.
- VAT and Tax procedures of the GoB are followed and regular deposits of the collection and VATs are made to the district treasury office timely.

### Organogram of KMKS:



